



UNITED STATES DRESSAGE FEDERATION™

Lease Recording Form

*USDF Competition Name of Horse: _____ *USDF Number of Horse: _____

OWNER(S) INFORMATION:

LESSEE INFORMATION:

Name: _____

Name: _____

USDF Number: _____

USDF Number: _____

Address: _____

Address: _____

City, State, Zip: _____

City, State, Zip: _____

Phone Number: _____

Phone Number: _____

E-mail Address: _____

E-mail Address: _____

This lease recording must contain an end date, name, and address of the lessee and lessor, and signature of the lessee and lessor. If there is no end date stated below, the USDF lease recording will expire with USDF on November 30 of the current year. **Horse must be exhibited in the name of the current USDF owner or lessee of record. If a lease is on file with USDF, the horse must be exhibited in the ownership of the lessee.**

End Date: _____ Owner(s) Signature: _____ Date: _____

I hereby certify that the above statements are true and correct and that I have entered into a lease agreement for the above period of time.

Lessee Signature: _____ Date: _____

Signature of owner and lessee is only required if no lease agreement is submitted with this form.

PAYMENT OPTIONS (\$35) Check or Money Order (*US funds only. Make payable to USDF*) Visa MasterCard

Card # _____ Expiration Date _____ CVV (3-digit code on back of card) _____

Cardholder's Name (please print) _____ Cardholder's Signature _____

Cardholder's Address (City/State/Zip) _____

*If horse does not have a USDF Horse Identification (HID) number or Lifetime Horse Registration (LHR) number it is necessary to apply at this time. These forms are available on the USDF website.

4051 Iron Works Parkway, Lexington, KY 40511
Phone: (859) 971-2277 - Fax: (859) 971-7722 - Web: www.usdf.org

A lessee will be recognized as the "owner" for the period of the lease for all USDF membership requirements and for USDF championship and award purposes.

How do I record a lease with USDF?

- Leased horses may be recorded with USDF in the name of the lessee. A Lease Recording Form along with the lease agreement signed by the horse owner and lessee, and appropriate fees must be submitted to USDF. The lessee will be recognized as "owner" for all USDF membership requirements for the period of the lease recording.
- If there isn't a lease agreement, the lease recording form must be signed by the owner and lessee.
- The lease recording fee is required for each new lease recorded with USDF. If the horse is being registered at the same time, the lease recording fee is in addition any registration fees for the horse.
- The effective date of the lease recording is the date that this form and fees are received by USDF.

How do I renew or terminate a lease with USDF?

- A lease recording can be renewed free of charge if received by USDF prior to the lease expiration date, by submitting a recording form with updated information and new lease agreement, signed by both the lessee and lessor, or the lease recording form signed by both the owner and lessee. Otherwise, the recording fee applies. The new effective date will be the date the updated recording form and fees are received.
- To terminate a lease prior to the end date, a new recording form must be submitted and signed by the lessor and lessee.

Important Information

- Horse must be exhibited in the name of the current USDF owner or lessee of record. If a lease is on file with USDF, *the horse must be exhibited in the ownership of the lessee.*
- For scores to count toward Adequan®/USDF Year-End Awards or qualifying scores to count for any Great American Insurance Group/USDF Regional Dressage Championships, the Lease Recording Form and fees must be received by USDF on or before the first day of any competition where qualifying scores are earned.
- USDF does not accept agent signatures.
- USDF allows a minor to be the recorded owner or lessee of a USDF registered horse.
- Horses with a USDF LHR are eligible for Adequan®/USDF Year-End Awards and to qualify for Great American Insurance Group/USDF Regional Dressage Championships. The horse must have a USDF LHR at the time the scores are earned.
- To be eligible for Adequan®/USDF All-Breeds Awards, Adequan®/USDF Year-End Awards, and Great American Insurance Group/USDF Regional Dressage Championships, the owner and the rider must have a USDF Participating Membership (PM) at the time the scores are earned.
- Verification of USDF horse registration for use at any USEF-licensed/USDF-recognized show is available on the USDF website at www.usdf.org.
- USDF is not responsible for late, delayed, or misdirected mail. USDF may require fees for replacement certificates when errors are reported after 45 days or non-receipt of certificate is reported after 60 days.
- USDF ownership/lessee information should be consistent with the USEF horse recording when applicable.

Breed Association/Registration Papers:

To be eligible for the Adequan®/USDF All-Breeds Awards, a copy of the horse's breed/performance registry papers, a completed All-Breeds Awards Declaration Form (available on USDF website under awards), and declaration fee must be received by USDF by August 1st of the current competition year. The horse must have a USDF Lifetime Horse Registration at the time the scores are earned. Members should contact the breed/performance registry for additional requirements. *Questions regarding the Adequan®/USDF All-Breeds Awards and the declaration process can be directed to the USDF Competitions Department at (859) 971-2277, or via e-mail at horsedeclarations@usdf.org.*